

Lector Procedures

1. **Arrival and Sign-in:** Please arrive 15 minutes before the start of Mass. Immediately, proceed to the Sign-in Room and sign-in. Signing in is very important confirms your presence for the Presider and the Deacon. If the Presider and Deacon are in the sacristy, check-in with them personally before heading to your seat. Then proceed to your seat in the first or second row at the end of the aisle, so that you are visible to the Presider.
2. **Processional:** If you are physically capable, you should process into the church with the Presider. If there is no Deacon, you carry the Book of Gospels aloft down the aisle. When you reach the foot of the altar, you proceed up the center steps, place the Book in its holder, and walk to your seat. If there is a Deacon and you are not carrying the Book, you genuflect (if physically possible) when you reach the foot of the altar and proceed to your seat.
3. **Readings:** Do NOT say, "The first reading is...." SAY, simply, "A reading from the Book of...." Between the first and second readings, you may sit in the chair behind the ambo. Pause for 3 seconds after each reading before saying, "The Word of the Lord." (At the 8 AM Mass on NO MUSIC Sundays, you also read the Responsorial Psalm. When you read the Psalm, there is no need to say, "The Responsorial Psalm is....")

Please practice your readings beforehand. Read slowly and reverently and try to maintain eye contact with the congregation. When you have finished with both readings, close the Lectionary and place it on the shelf of the ambo.

4. **Recessional:** If you are capable, join the Presider in the Recessional. Facing the altar, stand to the left of the altar servers, genuflect (If you physically can't, bow) when the Presider does, and follow the altar servers down the aisle.
5. **NO DEACON:** If there is no deacon, you are also responsible for reading the Prayers of the Faithful. Again, read slowly and reverently.
6. **Attendance:** Much care goes into the preparation of the periodic schedule, and your preferences are taken into consideration. It is vitally important that you be present, as expected, for your assignment. If you are unsure of an assignment, if your personal schedule changes, or if you are ill, please contact Angela immediately. Last minute, please call Angela's cell or send a text. You are responsible for obtaining a substitute if you cannot fulfill an assignment. (You all have a list of emails.) Please let Angela know you have arranged for a substitute.